

Cancellation Policy

Please be aware of our cancellation, exchange and business policy.

We understand that circumstances can arise causing a change of plans. While we sympathize when such a situation occurs, we must adhere to the following cancellation and business policies.

Cancellation Policy:

No charges for changes made within 24 hours of registering. After 24 hours, any changes, cancellations or transferring to another class before the cancellation date is a 10% service fee. The cancellation date is 2 weeks before the first day of class in the Summer or the first day of the Semester during the school year, and then a 50% cancellation charge will apply. No refunds, no transfers 3 business days before the start of class during the summer, before the first day of the semester during the school year.

Cancellation policy:

No charges for changes made within 24 hours of registering.

*After 24 hours, any changes, cancellations or transferring to another class, before the cancellation date is a **10% service fee.***

*The cancellation date is the Monday 2 weeks before the first day of the Semester. After the cancellation date there is a **50% service fee.*** ***Cancellation dates:***

Winter Art Workshop's cancellation date is December 19th.

Winter Semester's cancellation date is December 23rd.

No refunds, no transfers 3 business days before the start of the Semester.

No refunds for Winter Art Workshops after 9am on Monday, December 30.

No refunds for Winter Semester after 8am on Thursday, January 2nd.

It is the responsibility of the student to attend class without additional notice. Make-up classes are not provided if students are not able to attend class.

Weather related cancellations will be scheduled for the week between sessions at the same class meeting time and day.

Disruptive behavior will result in being dismissed from the class without a refund.

Returned Checks Policy:

There is a \$25 charge for returned checks.

Behavior Policy:

If a student is disruptive to the class then the parent will be called. If the disruption persists and effects the ability of the class to have their art lesson, then the student maybe dismissed from the class without a refund.

Adherence to Age and Grade Levels:

Students will not be allowed to continue in a class if they are not the minimum age or grade level stated on the first day of class. Tuition will not be refunded. Older children are permitted to go down a level.

Gift Certificates:

Unless otherwise noted on the certificate, Gift certificates will expire after one year after the date of issue.

Use of Photos:

Kaleidoscope reserves the right to photograph class participants and their artwork. Such photos are for Kaleidoscope use only and may be used in publicity materials. Students who do not wish to have themselves or their artwork photographed must notify the Kaleidoscope office staff in writing and signed by office staff. Form available in office.

Adult Classes:

Unless otherwise stated, adult classes are limited to students 18 and older. We do not allow children to accompany adult students to their classes.

Attendance:

It is the responsibility of the student to attend class without additional notice. Make-up classes are not provided if students are not able to attend class. If it becomes necessary for a class to be cancelled by Kaleidoscope or the instructor, you will be notified and a make-up class will be provided on your same scheduled day and time during the week break between sessions.